

INTERNAL & EXTERNAL VACANCY
OFFICER SHERQ COMPLIANCE (C4 PATERSON GRADING)
(01 Vacancy)

Preference will be given to Coloured Males and All Females.

ASSMANG Ltd – Manganese Division requires the services of an Officer SHERQ Compliance at their Black Rock Mine Operations situated 80km North-West of Kuruman in the Northern Cape.

MAIN TASK & RESPONSIBILITY

Prevent and minimise accidents, dangerous occurrences and non-conformances in respect of safety and health standards. Ensure Black Rock is compliant at all times.

MINIMUM QUALIFICATIONS (Essential unless otherwise indicated):

- Grade 12
- Certificate: ISO 31000 / 45000 / 9000 / 9001
- Diploma: Safety Management
- Certificate: SAMTRAC / COMSOC 1 or 2
- Certificate: Trade Test / Blasting in Metalliferous mines
- Drivers Licence Code B
- Dover B Symbol

EXPERIENCE AND REQUIREMENTS (Essential unless otherwise indicated):

- 5 years' experience Safety and compliance in a mining / engineering environment.

KNOWLEDGE AND SKILLS (Essential unless otherwise indicated):

- Electronic Document Management System
- Microsoft Office
- SHERQ Systems
- Quality Management
- Support and participate in sub-functional change management to drive transformation and optimisation
- Drawing from own experience or vocational knowledge, identify and recommend initiatives aimed at eliminating waste, improved productivity and reduce operating costs within scope
- Obtain, check and refine information. Collate and submit reports. Run data exception reports and take corrective action. Conduct document control spot-checks
- Identify recurring problems and derive creative solutions involving team members or using own vocational knowledge and experience
- Implement compliance requirements. Communicate compliance changes
- Provide input into sub-functional planning. Plan team activities
- Resolve problems as they are encountered to ensure achievement against plan
- Ensure operational plan is implemented
- Inspect designated work areas, record in log book and report to Management for corrective action
- Investigate implementation of remedial actions from investigations and DMR findings
- Complete and update and keep record of all documentation with regards to findings and compliance
- Confirm if current documents are up to date and relevant
- Attend all relevant procedures and standards meetings, draft and / or review the MCOP's (Mandatory Code of Practice) and ensure relevancy of documents accordingly.

The candidate will be appointed on the condition of being certified medically fit as per Mine Health and Safety Act 29/1996.

Remuneration: Remuneration will be based on a competitive all-inclusive flexible package. The successful candidate that conforms to all said requirements and experience will be appointed on this grading. A candidate that does not conform to all set requirements and experience will be considered only if a suitable candidate that does comply cannot be selected and only if the requirements of the position support a developmental appointment according to policy.

Interested applicants are requested to submit their CV's with certified copies of qualifications to:

Fax: 086 537 7788

E-mail: recruitment9@brmo.co.za OR at the Main Guardhouse

Please be advised that short listed candidates will be required to authenticate information provided in CV's.

Applications close on 24/03/2020

- Late applications will not be entertained.
- Internal candidates should clearly indicate their company number on their applications/CV.
- If you have not been contacted within 21 days after the closing date, please consider your application to be unsuccessful. Correspondence will only be limited to shortlisted candidates.
- Assmang Limited reserves the right not to appoint.

FRAUD ALERT: Blackrock Mining Operations subscribes to ethical recruitment processes and therefore:

- **Will not ask for money in exchange of an application, medical assessment, and interview or to be appointed.**
- **Will not put any personal contact details of individual recruiters on the advert as a form of communication or job application.**
- **Please use the allocated fax numbers, email address or designated hand delivery boxes at the mine to apply.**